



Boyle Family Resource Centre are recruiting Community Inclusion Support Worker

Job Description:

To work with Boyle Family Resource Centre, to provide inclusive opportunities and additional supports to members of our local Ukrainian and other New Communities.

Key Areas of Work

- Coordinate and facilitate groups/ events in the community with a focus on including local Ukrainian and other New Communities
- Familiarise themselves with the relevant local supports and services
- Identify the needs of the target group and respond and refer as appropriate
- Provide support and information to individuals and families who are new to the area
- Identify factors leading to disadvantage in our communities and work with the Voluntary Board of Directors and FRC Team to raise awareness of and respond to these issues
- Actively participate in regular support and supervision, planning, review and evaluation of work
- Ensure that the work of this role is in keeping with the ethos, aims and objectives of the Family Resource Centre Programme

Specific areas of work

- Develop and support community initiatives that address the needs of children, families and community members who are Ukrainian and Other New Communities in Boyle
- To work with both the Boyle Family Resource Centre to ensure the successful delivery relevant programmes.

General

- Document the work on an on-going basis and prepare regular work / progress reports for Manager and Board.
- Participate in relevant training
- Any other tasks that may be assigned by the Manager from time-to-time

Other Relevant Information

Hours of Work

- The post will be 14 hours per week, day and evening work.
- Short Term Contract for 6 months from start date, maybe extended subject to funding.

Place of Work

- This position is based in Boyle Family Resource Centre, Boyle, Co Roscommon

Accountability

- The Inclusion Support Worker will be responsible to the Manager and to the Voluntary Board of Directors.

Confidentiality

- The Inclusion Support Worker will observe confidentiality at all times in relation to Centre business.

Garda Vetting

- The position is subject to the completion of a satisfactory Garda Vetting process

Annual Leave

- 25 days per annum pro rata which includes shut down period in August and Christmas.

Salary

- The salary for this position will be €34,326.00 prorata.

Person Specification

Description of the skills, knowledge and experience required for this position.

- A relevant qualification in one of the following: Community Development, Youth Work, Family Support, Human Rights and Inclusion, Gender Studies, etc.
- Experience of working with people from different cultures and backgrounds and an understanding of cultural diversity
- Knowledge and understanding of community work principles and practice
- An understanding of the issues that can impact on new communities, particularly those who are most vulnerable or most severely affected
- Experience of group development including group facilitation
- Experience of planning, developing and delivering programmes and activities which meet the needs of local groups/communities
- Ability to engage with target groups in identifying their needs and assisting in the development of appropriate responses
- Ability to develop positive working relationships with a range of groups and agencies
- Good IT skills, including Microsoft Office, email, databases and social media
- Fluency in English both written and spoken
- A full, clean driving licence and own transport

Personal Qualities

- Confident in working 'on the ground' in the community
- Excellent communication skills
- Excellent organisation and prioritisation skills
- Be self-motivated, flexible and able to work on own initiative
- Passion for social inclusion and equality

Application

Apply with cover letter and CV to recruitment@boylefrc.ie stating the position, you are applying for in the subject bar.

Closing date is Monday 29th July at 1pm.